

Course 1: Legacy CNC 101  
Module 1: Preparing Your Shop For CNC  
1.1: Receiving Your CNC  
Lesson 10: Freight Receiving Instructions

1. Upon receipt of freight, visually check the delivery for damage. If there is no damage, except freight & sign POD. If there is noticeable damage to freight, **DO NOT** sign the POD without **noting all damage on paperwork.**
2. Take pictures of all crate damage before uncrating.
3. Make every effort to unload the machine from the crate within 48 hours of receipt in case additional damage was missed at delivery. **WE HAVE 5 DAYS TO NOTIFY THE CARRIER (carrier tariff rules) OR CLAIMS ARE AUTOMATICALLY DENIED. Take pictures of all machine damage.**
4. If freight is damaged, please save packaging and e-mail a copy of all documents and photos to [cindy@legacywoodworking.com](mailto:cindy@legacywoodworking.com) within 48 hours of receipt of freight.
5. Freight claim processing can take up to 90 days. Legacy will do everything we can to get your machine up and running as soon as possible.
6. Notification of damage must be received within 5 days of freight delivery, or all repair costs will be the customer's responsibility.